

Awadh Forest Division, Lucknow

TENDER DOCUMENT

Vol. -1 Pre-Qualification (Technical) Bid

Tender Notice No.: 581/9-1, Dated: 04.08.2011

Name of Work: Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow.

Date and Time of Calling: Till 5th September, 2011, up to 03:00 p.m.

Place of Receiving Tender: Office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow.

Date, Time and Place of Opening:

(a) Prequalification (Technical) Bid Vol. 1: 5th September, 2011, at 04:00 p.m.

(b) Financial Bid Vol. 2 : 20th September, 2011, at 03:00 p.m.

Cost of Tender Set : Rs.2392/-only
(Including Stationery Charges Rs.2000.00+Cost of Tender Set Rs. 300.00+ VAT Rs.92.00)

Earnest Money : Rs. 28.88 lac.

Estimated Cost : Rs. 537.60 lac. (incl. 1 % labour cess)

Time for Completion : 24 months

Validity of Rates : Ninety days from the date of opening of tender

TENDER DOCUMENT

Vol. 1 – Pre – Qualification (Technical) Bid

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PARTICULARS OF WORK

- Name of the Office** : Office of the Divisional Forest Officer, Awadh Forest Division, Lucknow
- Address of the Office** : 21/475, Indira Nagar, Lucknow
- Tender notice No.** : 581/9-1, Dated: 04.08.2011
- Corrigendum** : Nil
- Name of the Work** : Construction of following Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow:-
- a) Training Centre – 1 No.
 - b) Hostel – 1 No.
 - c) Visiting Faculty Touring Officer Accommodation (as per type IV specifications)- 2 Nos.
 - d) Visiting Faculty Touring Officer Accommodation (as per type III specifications)-1 No.
 - e) Touring Officer Support Staff Quarters (as per type II specifications)-2 Nos.
 - f) Touring Officer Support Staff Quarters (as per type I specifications)-4 Nos.
- Date and Time of Calling** : **Till 5th September, 2011, up to 03:00 p.m.**
- Place of Receiving Tender** : Office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow
- Date, Time and Place of Opening:**
- (a) Prequalification (Technical) Bid Vol. 1 : **5th September, 2011, at 04:00 p.m.**
- (b) Financial Bid Vol. 2 : **20th September, 2011, at 03:00 p.m.**
- Cost of Tender Set** : **Rs.2392/-only**
(Including Stationery Charges Rs.2000.00+Cost of Tender Set Rs. 300.00+ VAT Rs.92.00)
- Earnest Money** : Rs. 28.88 lac.
- Estimated Cost** : Rs. 537.60 lac. (incl. 1 % labour cess)
- Time for Completion** : 24 months
- Validity of Rates** : Ninety days from the date of opening of tender

INVITATION OF TENDERER

Description of Work: Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow.

Estimated Cost: Rs. 537.60 lac. (incl. 1 % labour cess)

Sealed tenders are invited for Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sec-19, Indira Nagar, Lucknow. Sealed tenders duly super-scribed “Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur at Shisham Bagh, Sec-19, Indira Nagar, Lucknow” on the main envelope should reach office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow on or before 03 p.m. on 5th September, 2011. The tenders received after due date and time will not be considered. The tenderers must note the following:-

- 1- The tender- ‘Main Cover’ along with ‘Prequalification Bid – Vol. – 1’ shall be opened at the office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow at 04 p.m. on 5th September, 2011 in the presence of tenderers or their authorized representatives (not more than one) who may choose to be present.
- 2- The ‘Financial Bid – 2’ shall be opened after the decision on prequalification bids at at 03 p.m. on 20th September, 2011 in the presence of tenderers or their authorized representatives (not more than one) in the office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow.
- 3- Any specific information regarding the proposed work can be had/seen on any working day during office working hours in the Office of the Divisional Forest Officer, Awadh Forest Division, Lucknow.
- 4- The tender sets can be obtained from the Office of the Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow on payment of **Rs.2392/-**(Including Stationery Charges Rs.2000.00+Cost of Tender Set Rs. 300.00+ VAT Rs.92.00) in the form of Cash / Demand Draft on or before 3th September, 2011 on any working day during office hours.
- 5- The tenderer shall have to submit the tender forms along with documents as below:-

(5.1) Main Cover: Main Cover shall have two envelopes:-

- (i) Tender document for – Pre-qualification Bid Volume – I, and
- (ii) Tender document for – Financial Bid Volume – II

Both the Volume – I and Volume – II shall be separately sealed in their respective envelopes along with related documents as required and both will be kept in the main envelope/cover.

(5.2) Tender Document Vol – 1 (Pre-qualification Bid): The tenderer shall submit the tender forms with the following documents in this Vol. – I:-

- (i) **Earnest Money:** Earnest money of Rs 28.88 lac. as mentioned in the tender notice in the form of FDR/CDR from any Nationalized bank/Scheduled bank duly pledged in favour of Divisional Forest Officer, Awadh Forest Division, Lucknow, 21/475, Indira Nagar, Lucknow. Earnest money in the form of Bank Guarantee shall not be accepted.
- (ii) **Experience of Execution of Similar Work:** The tenderer shall have to submit the proof for successful execution of works of similar nature in the form of attested photo copies of the certificate issued by the Officer-in-Charge of the department/organization concerned. The works executed in any State/Central Government Department/Semi-Government/Organization shall only be considered for this purpose.
- (iii) The tenderer shall submit attested photocopies of the documents as required for pre-qualification along with Annexure-I.
- (iv) The tenderer shall have to submit an affidavit on Non-judicial stamp paper of Rs. 10/- only (Rs. ten only) for certifying the availability of tools & plants, equipments and machinery and technical staff for the satisfactory and timely execution of this work.
- (v) Attested photocopy of 'Valid VAT Registration Certificate'.
- (vi) Schedule of work (Bar Chart /PERT Chart) duly signed by the tenderer to complete the work in the stipulated time mentioned in the tender document.
- (vii) Validity of rates on Non-Judicial Stamp Paper of Rs. 100/- only with revenue stamp of Re. 1/- pasted on it be given as per Annex. – 2.
- (viii) Other documents not mentioned above should be attached as per check list.

5.3 Tender Document Vol. – 2 (Financial Bid): The tenderer will submit the tender forms with the following documents in this Vol. – 2:-

- (i) Special conditions of contract duly signed and accepted.
- (ii) General conditions of contract duly signed and accepted.
- (iii) Bill of quantity signed and rates quoted in percentage only on prescribed place with signature.
- (iv) Schedule – A duly signed and accepted.

6. Pre-qualifying Conditions: Following shall be the pre-qualification criteria for the purpose of this tender:-

- A. Registration:** The tenderer should be registered in U.P.P.W.D./C.P.W.D./M.E.S. / Railway or any State or Central Government Department, in Class-'A' category and registration should be valid.
- B. Experience:** The tenderer should have appropriate experience in similar field for last three consecutive years in organized sector. The tenderer must have experience of successfully executing two jobs of value equal to 50% of bid value each or one work of value equal to 75 % of bid value, in last 3 years.
- C. Financial Capability:** The cumulative financial turn-over and current liquid assets should be as under –

Sl. no.	Bid value	Cumulative turn-over during three financial years	Liquid assets
1	537.60 lac.	1.5 times the bid value i.e. Rs. 806.40 lac.	15 % of bid value i.e. Rs. 80.64 lac.

- (i) Cumulative turn-over will be considered for three consecutive years out of last four assessment years taken from audited balance sheet counter-signed by Chartered Accountant.
- (ii) **Liquid Assets:** Proof of liquid assets duly certified from banker shall be submitted (original or attested).

D. Trade Tax: The tenderer should have 'Valid VAT Registration' as per latest government orders.

E. Schedule of Work: The tenderer shall have to submit Schedule of work (Bar Chart/PERT Chart) duly signed by the tenderer to complete the work in the stipulated time mentioned in the tender document.

F. Technical Staff: Minimum two degree holder Engineers should be on roll of the contractor. An affidavit for availability of these technical staff on this work shall have to be enclosed.

G. Tools and Plants: The contractor should have following Tools & Plants besides all others required for execution of this work:-

1. Mini batch mix plant – 01 No.
2. Concrete Mixer – 01 No.
3. Surface Vibrator – 03 Nos.
4. Pin Vibrator – 03 Nos.
5. Submersible Pump with Generator – 02 Nos.

An affidavit for availability of T& P for this work shall have to be enclosed.

8. Validity: The tenderer shall have to give the validity of his tender/offer/rates duly signed for ninety days on Non-judicial Stamp Paper of Rs. 100/- (Rs. one hundred only) with revenue stamp of Re. 1/- (Rupee one only) pasted on it. (Annex– 2)

9. The tenderer shall have to submit the details as per Annexure – 1 duly signed.

10. The tenderer shall have to sign each and every page of the tender documents being submitted.

11. The tenderers should note that all documents/information furnished by them in response to this tender notice, if found incorrect/misleading during tendering process or after registration of Contract agreement, they shall be liable for action such as cancellation of agreement, black listing of the firm, etc.

12. Conditional tender shall not be entertained.

13. No interest shall be payable on the 'Earnest Money'.

14. Canvassing in any form will result in disqualification of the tenderer.

Please arrange to submit your sealed tender as above on due date and time.

Thanking you,

Yours truly,

Contractor

**Divisional Forest Officer,
Awadh Forest Division,
Lucknow**

Particulars of Contractor / Tenderer with Financial Position

Sl. No.	Particulars	Details to be filled by Tenderer
1	Name of Contractor / Firm	
2	Registration Number and its period of validity	
3	Name of Office where registered	
4	Category of Registration	
5	Name of work for which registered	
6	Name and address of Partners / Proprietor	
7	Telephone Nos. of Partner / Proprietor	
8	Reference of Solvency Certificate	
9	Name & Designation of issuing Solvency Certificate	
10	HASIAT as per Solvency Certificate	
11	Other Details	

Contractor

Annex. - 2
AGREEMENT FORM

**(For Validity of Rates: To be given on Non-judicial Stamp Paper of Rs. 100/- with
Revenue Stamp of Re. 1/- affixed on it and signed)**

Tender Notice No.: 581/9-1, Dated: 04.08.2011

Name of Work: Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow.

Name of Tenderer:

In consideration of Divisional Forest Officer, Awadh Forest Division, Lucknow having treated the tenderer been eligible person whose tender may be considered, the tenderer hereby agree to the condition that the proposal in response to the above invitation shall not be withdrawn within ninety days from the date of opening of the tender and also to the condition that if thereafter the tenderer does withdraw his proposal within the said period, the earnest money deposited by him may be forfeited by the Divisional Forest Officer, Awadh Forest Division, Lucknow in discretion of the latter.

And the tenderer hereby also agrees that if subsequent to the submission of this tender the tenderer amends, alters or modifies the content of this tender which is not acceptable to the Divisional Forest Officer, Awadh Forest Division, Lucknow then the tenderer shall be for purpose of the aforesaid conditions, deemed to have drawn his proposal.

Signed this day of

Witness:

1.
2.

Signed by

Contractor

Annex. - 3

ACCEPTANCE OF WARRANTY

(To be given on Non – Judicial Stamp Paper of Rs. 100/-)

Tender Notice No.: 581/9-1, Dated: 04.08.2011

Name of Work: Construction of Buildings for Lucknow Unit of Forestry Training Institute,
U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty
Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow.

I....., on behalf of M/s.....
..... accept the following condition of warranty –

The contractor shall be liable to rectify the defects in the building on account of leakage or seepage from the roof and/or depressed floors of toilets, sinking of floors, inferior wood of doors and windows, structural unsoundness of R.C.C. work, and/or the defects in electrical wiring, sanitary and plumbing works within 3 years of completion of work. If the contractor fails to rectify the defects, his general security of 2 % of Contract amount shall be forfeited and the contractor shall be black-listed.

Signature of Tenderer

कार्यालय प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ

21/475, इन्दिरा नगर, लखनऊ

पत्रांक: 581/9-1

दिनांक: 04.08.2011

निविदा सूचना

अधोहस्ताक्षरकर्ता द्वारा अवध वन प्रभाग, लखनऊ की ओर से निम्नलिखित कार्यो हेतु टू-बिड पद्धति के अन्तर्गत पृथक-पृथक प्रतिस्पर्धात्मक मुहरबन्द निविदाएं लो0नि0वि0/केन्द्रीय लोक निर्माण विभाग/एम0ई0एस0/रेलवे अथवा राज्य या केन्द्र सरकार के किसी विभाग में श्रेणी-‘ए’ में पंजीकृत/अनुभवी ठेकेदारों से निम्न विवरण के अनुसार प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के कार्यालय में दिनांक 05,सितम्बर, 2011 को अपराह्न 3:00 बजे तक रजिस्टर्ड डाक/स्पीड पोस्ट द्वारा आमंत्रित की जाती है।

दोनो कार्यो की तकनीकी बिड दिनांक 05,सितम्बर, 2011 को अपराह्न 4:00 बजे प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के कार्यालय में खोली जाएंगी तथा तकनीकी बिड में सफल निविदादाताओं की वित्तीय बिड दिनांक. 20,सितम्बर, 2011 को अपराह्न 3:00 बजे उपस्थित निविदादाताओं/उनके अधिकृत प्रतिनिधियों के समक्ष प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के कार्यालय में खोली जायेंगी।

निविदा प्रपत्र एवं उससे सम्बन्धित नियम/अर्हताएं/शर्ते दिनांक 03, सितम्बर, 2011 तक प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के कार्यालय से किसी भी कार्य दिवस में कार्यालय अवधि में निर्धारित मूल्य रू0 2392/- मात्र नकद/ड्राफ्ट के माध्यम से भुगतान कर प्राप्त की जा सकती है। इनको परियोजना प्रबन्ध इकाई, उ0प्र0 सहभागी वन प्रबन्ध एवं निर्धनता उन्मूलन परियोजना, उ0प्र0, लखनऊ की वेबसाईट www.uppfmpap.org से डाउन लोड किया जा सकता है किन्तु ऐसे निविदा दाताओं को प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के पक्ष में निर्गत रू0 2392/- की धनराशि का बैंक ड्राफ्ट निविदा के साथ संलग्न करना अनिवार्य होगा। डाक द्वारा निविदा प्रपत्र मंगाने पर प्रति निविदा रू0 200/- अतिरिक्त देय होगा, परन्तु डाक से होने वाले विलम्ब/क्षति के लिए प्रभाग उत्तरदायी नहीं होगा। कार्यो की मात्रा निविदा प्रपत्र के बी0ओ0क्यू0 के अनुसार होगी।

क्र0सं 0	कार्य का विवरण	कार्य की अनुमानित लागत (लाख रू0 में)	धरोहर धनराशि (लाख रू0 में)	निविदा प्रपत्र का मूल्य (रू0 में)	कार्य पूर्ण करने की अवधि	निविदा आमंत्रण की पद्धति	संबंधित कार्यालय का नाम एवं पता
1	2	3	4	5	6	7	8
1	निर्माण कार्यालय भवन परियोजना प्रबन्ध इकाई, उत्तर प्रदेश सहभागी वन प्रबन्ध एवं निर्धनता उन्मूलन परियोजना हेतु	230.77	13.54	2392.00 (लेखन सामग्री व्यय रू0 2000.00 + निविदा प्रपत्र का मूल्य रू0 300.00 + वैट रू0 92.00 सहित)	15 माह	टू –बिड	कार्यालय प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ, 21/475, इन्दिरा नगर, लखनऊ
2	वानिकी प्रशिक्षण संस्थान, उ0प्र0, कानपुर की लखनऊ शाखा की स्थापना हेतु भवनों का निर्माण	537.60	28.88	2392.00 (लेखन सामग्री व्यय रू0 2000.00 + निविदा प्रपत्र का मूल्य रू0 300.00 + वैट रू0 92.00 सहित	24 माह	टू –बिड	उपरोक्तानुसार

नियम व शर्तें :-

1. निविदा प्रपत्र प्राप्त करने हेतु निविदादाता को लो0नि0वि0/केन्द्रीय लोक निर्माण विभाग/ एम0ई0एस0/रेलवे अथवा राज्य या केन्द्र सरकार के किसी विभाग द्वारा जारी वैध पंजीकरण प्रमाण पत्र की छाया प्रति प्रस्तुत करनी होगी। बिना उक्त प्रमाण के निविदा प्रपत्र जारी नहीं किया जायेगा।
2. परियोजना प्रबन्ध इकाई, उ0प्र0 सहभागी वन प्रबन्ध एवं निर्धनता उन्मूलन परियोजना, उ0प्र0, लखनऊ की वेबसाईट www.uppfmpap.org से डाउन लोड किये गये निविदा अभिलेखों में किसी भी विसंगति की दशा में प्रभागीय वनाधिकारी, अवध वन प्रभाग, के कार्यालय में उपलब्ध निविदा अभिलेख प्रामाणिक माने जायेंगे।
3. निविदादाता को प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के पक्ष में बन्धक किसी भी राष्ट्रीयकृत/शिड्यूल्ड बैंक की एफ0डी0आर0/सी0डी0आर0 के रूप में धरोहर धनराशि संलग्न करना अनिवार्य है। बिना धरोहर धनराशि के किसी भी निविदा पर विचार नहीं किया जायेगा। धरोहर धनराशि को निविदा स्वीकृति होने पर ठेकेदार द्वारा जमा की जाने वाली सामान्य प्रतिभूति में समायोजित की जा सकती है।
4. केवल उन्हीं निविदादाताओं की निविदाओं पर विचार किया जायेगा, जिनके पास विगत 03 वर्षों में निरन्तर इसी प्रकृति के ऐसे कार्य करने का अनुभव हो, जिनमें से 02 कार्य बिड वैल्यू के 50 प्रतिशत या 01 कार्य बिड वैल्यू के 75 प्रतिशत धनराशि के बराबर होना चाहिए। निविदादाता द्वारा ऐसे कार्यों के सफलतापूर्वक सम्पादित करने से सम्बन्धित विभाग/संस्था के सक्षम अधिकारी द्वारा निर्गत अनुभव प्रमाण पत्रों की प्रमाणित छाया प्रतियां निविदा के साथ संलग्न करना अनिवार्य है।
5. निविदादाता को निविदा स्वीकृति की दशा में अनुबन्ध पूर्व निविदा के अनुसार कार्य के कुल लागत का 10 प्रतिशत प्रतिभूति धनराशि एफ0डी0आर/सी0डी0आर के रूप में प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ के पक्ष में बन्धक बनाकर जमा करनी होगी।
6. निविदा की स्वीकृति की दशा में निविदादाता को अनुबन्ध हेतु शासन द्वारा निर्धारित धनराशि का स्टाम्प पेपर प्रस्तुत करना होगा, जिस पर निविदादाता व महामहिम राज्यपाल की ओर से प्रभागीय वनाधिकारी, अवध वन प्रभाग, लखनऊ द्वारा किया जायेगा। निविदादाता को अनुबन्ध के समय रु0 10/- के नान-जुडीशियल के स्टॉप पेपर पर शपथ पत्र अलग से देना होगा।
7. यदि किसी कारणवश निविदा सूचना में उल्लिखित तिथियों को अवकाश हो जाता है, तो निविदा अगले कार्य-दिवस में नियत समय पर ही खोली जायेगी।
8. प्रत्येक कार्य हेतु अलग-अलग निविदा दी जानी अनिवार्य होगी। निविदादाता द्वारा एक कार्य हेतु केवल एक ही निविदा दी जा सकेगी। एक कार्य हेतु एक से अधिक निविदा दिये जाने पर निविदादाता की किसी भी निविदा पर विचार नहीं किया जा सकेगा।
9. समस्त कार्य उ0प्र0लो0नि0वि0 एवं टेण्डर डाक्यूमेंट में समाहित विशिष्टियों के अनुसार कराये जायेंगे।
10. कार्य की मात्रा घट-बढ़ सकती है जिसके लिए निविदादाता का कोई क्लेम मान्य नहीं होगा।
11. निविदादाता द्वारा निविदा में दिये गये दस्तावेजों/प्रमाण पत्रों के गलत पाये जाने पर निविदादाता को अयोग्य मानते हुए उसकी निविदा पर विचार नहीं किया जायेगा। यदि फर्जी/गलत दस्तावेजों की जानकारी अनुबन्ध गठन के पश्चात होती है तो अनुबन्ध उसी समय निरस्त करते हुए दण्ड के रूप में प्रतिभूति धनराशि जब्त करते हुए निविदादाता को काली सूची में डाला जायेगा।
12. कार्य निर्धारित अवधि में पूर्ण करना होगा। कार्य की मासिक प्रगति निर्धारित "मासिक प्रगति चार्ट" के अनुसार होनी चाहिए। प्रगति का आंकलन प्रत्येक माह के अन्त में किया जायेगा। विलम्ब की दशा में ठेकेदार को अगले माह के अन्त तक निर्धारित क्यूमूलेटिव प्रगति प्राप्त करनी अनिवार्य होगी अन्यथा अनुबन्ध निरस्तीकरण की कार्यवाही की जायेगी, जिसके लिए निविदादाता को कोई क्लेम मान्य नहीं होगा।
13. निविदादाता फर्म को व्यापार कर विभाग में पंजीकृत होना अनिवार्य होगा तथा उनके सभी देयकों से सरकार द्वारा लागू व्यापार कर, आयकर, सर्विस टैक्स एवं अन्य कोई कर की कटौती नियमानुसार की जायेगी।

14. निविदादाता के विषय में निविदा स्वीकृति/अनुबन्ध होने के उपरान्त यदि यह संज्ञान में आता है कि संबंधित निविदादाता सक्रिय रूप से माफिया गतिविधियों, असामाजिक कार्य एवं संगठित आपराधिक गतिविधियों में लिप्त है, तो उसे प्रदान किया गया अनुबन्ध/ठेका निरस्त कर दिया जायेगा, जिसमें किसी भी क्षति की सम्पूर्ण जिम्मेदारी निविदादाता/ठेकेदार की होगी।
15. सक्षम अधिकारी के पास निविदा को बिना कारण बताये निरस्त करने का अधिकार सुरक्षित है।
16. सशर्त निविदा मान्य नहीं होगी।

**प्रभागीय वनाधिकारी,
अवध वन प्रभाग, लखनऊ।**

CHECK LIST
FOR PRE – QUALIFICATION (TECHNICAL BID)

Tender Notice No.: 581/9-1, Dated: 04.08.2011

Name of Work: Construction of Buildings for Lucknow Unit of Forestry Training Institute, U.P., Kanpur under Uttar Pradesh Participatory Forest Management and Poverty Alleviation Project (UPPFMPAP) at Shisham Bagh, Sector-19, Indira Nagar, Lucknow.

Tenderers are advised to check the documents in this cover as per check list.

Sl. No.	Description	Submitted	Remarks
1	Earnest Money in appropriate form FDR/CDR	Yes / No	
2	Particulars of Contractor /Tenderer with Financial Position (Annex-1)	Yes / No	
3	Agreement Form for Validity of Rates (Annex-2)	Yes / No	
4	Acceptance of Warranty (Annex-3)	Yes / No	
5	Attested Copy of Registration	Yes/No	
6	Affidavit for T & P	Yes / No	
7	Affidavit for Technical Staff	Yes / No	
8	Schedule of Work (Bar Chart /PERT Chart) duly signed	Yes / No	
9	List of Similar works executed successfully in last three financial years with attested photo-copies of certificates	Yes / No	
10	Proof of valid Trade tax/VAT registration	Yes / No	
11	Proof of Liquid assets duly certified from Bank	Yes / No	
12	Audited balance sheets of Last Four Financial Years	Yes / No	
13	Income Tax Account Number (PAN)	Yes / No	
14	Details of works of the Firm (Annex-4)	Yes / No	
15	Each and Every Page of Bid Document duly signed	Yes / No	

Contractor